

# **Minutes of the Fern Creek Fire Protection District Board of Trustees meeting August 12, 2019**

Meeting called to order by Chairman Bannon at 7:28 p.m.

Members present: D. Bannon, S. Pierce, T. Deloch, C. Bauer, H. Ott, D. Shewmaker and E. Brown

Guest present: Chief Mulvey, N. Daugherty and various Chief Officers and Firefighters

Major Newman reported on the most recent fallen first responders and a moment of silence was observed.

Motion Bauer 2<sup>nd</sup> Shewmaker to approve July minutes as presented. MC unanimously

Review of July provisional financial reports

## **Announcements & Correspondence**

- Chairman Bannon thanked everyone that helped prepare the meal.
- All current bank statements were available for review.
- May minutes stamped and recorded by the Jefferson County Clerk on June 28<sup>th</sup>
- June minutes stamped and recorded by the Jefferson County Clerk on July 26<sup>th</sup>
- Denton Group July report: Special session was called on the 19<sup>th</sup> – The bill that passed pertained to KERS – we are CERS.
- Annual Trustees legal workshop will be held Saturday, October 5<sup>th</sup> during fireschool. Attorney Mo Byrne will be teaching the class.
- Pinning ceremony for Chief Mulvey and Chief Evans will be Sunday, August 18<sup>th</sup> at 5:00 p.m. at Station # 1.
- JCSFS meeting will be held on August 15<sup>th</sup> at AMFEMS # 5 (Eastwood) at 6:30 p.m.

## **Old Business**

- Revision of District/Department documents: Attorney Paulin is reviewing our employee handbook; committee is waiting on revision of handbook to move forward.
- Personnel committee regarding volunteer issues. Chief Mulvey recommends the Chief staff handle volunteer issues. Discussion followed regarding the possible need for specific committees. Mulvey and Ott will meet to discuss further.

## **Chief and Committee Reports**

### Chief Mulvey:

- Updated Board on EMS; a 2<sup>nd</sup> CON has been applied for; Ott asked for average run times; Discussion of possible monthly expenses for an ambulance service; discussed the possible need for a line of credit; Mulvey advised that the District is allowed to loan money to the Holding Company.
- Working with Louisville Water to get a hydrant valve.
- Recommends purchasing a gas meter with the proceeds from the sale of # 7192. Motion Bauer 2<sup>nd</sup> Deloch to purchase a gas meter up to the cost of \$3200 with the funding coming from the proceeds of the sale of # 7192. MC unanimously

- Personnel committee interviewed 27 candidates for upcoming recruit class. Upon recommendation of the Personnel committee, Motion Shewmaker, 2<sup>nd</sup> Brown to approve 16 new recruits and 2 lateral transfers for membership. MC unanimously
- Addressed volunteer membership regarding the need for their participation to fill seats on the apparatus.
- Described the rolls assigned to the Chief Officers.

#### Chief Officers:

- In the absence of Asst. Chief Storrie, Chief Mulvey reported on the balance of the Fireman's fund. Bannon reported that the coins purchased to commemorate Chief Schmidt were taken from the Fireman's fund.
- Asst. Chief Evans reported on joint training and recognized those that had recently passed tests; reported on the Fire Science program being offer at FC High and explained how we will be participating in that program.
- Asst. Chief Hutchens reported on community outreach including social media marketing and his goal to develop a more family type atmosphere within the department. Hutchens also reported on potential plans for the upcoming pinning ceremony for Colonel Mulvey and LT. Colonel Evans. Motion Shewmaker, 2<sup>nd</sup> Brown to approve up to \$2500 from the fire alliance fund for expenses for the pinning ceremony. MC unanimously
- Major Schmidt reminded the members to get their stress tests.

Crusade committee: FF Oates reported that the triple crown runs have been changed and the possible impact it could have on our participation.


#### New Business

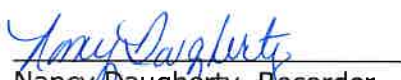
- Motion Brown, 2<sup>nd</sup> Ott to approve obtaining a BB&T credit card in Evan's name. MC unanimously
- Discussion on possibly changing the venue for the banquet and the possible needs for more funding. Chief Mulvey asked that we delay any date commitment until we after our hearing for EMS.
- Chief Mulvey recommends making Mike Schmidt a lifetime member. Motion Brown, 2<sup>nd</sup> Shewmaker to approve Mike Schmidt for lifetime member status. MC unanimously
- Ott discussed recommendations as a result of Schmidt's exit interview including updating our PTO and Substitution policy, rotation of employees to work under different leadership, need for mutual respect, competitive salaries and training for management. Mulvey reported that he is currently working on a revision to the PTO and Substitution polices.
- Motion Bauer, 2<sup>nd</sup> Deloch to place the extra unused Polaris parts out for bid. MC unanimously Chief Mulvey to work on establishing a surplus policy.
- Chairman Bannon expressed the need to have personal items removed from the basement.
- Motion Brown, 2<sup>nd</sup> Shewmaker to close the meeting at 9:40 for a personnel issue. MC unanimously
- Motion Brown, 2<sup>nd</sup> Shewmaker to reopen meeting at 9:58. MC unanimously
- Upon recommendation from the Chief, motion Brown, 2<sup>nd</sup> Deloch to release FFs Maria, Moran and Pickering from probation as well as Kurtz, Price and Huffman. MC unanimously
- Motion Ott, 2<sup>nd</sup> Brown to extend FF Amshoff's probation for 90 days. MC

#### Adjournment

Meeting adjourned at the call of the Chair at 10:00 p.m.

Respectfully submitted,

  
Tracy Deloch, Secretary

  
Nancy Daugherty, Recorder

## Fern Creek Fire Protection District Holding Company

Meeting called to order by Chairman Bannon at p.m.

Members present: D. Bannon, S. Pierce, T. Deloch, C. Bauer, H. Ott, D. Shewmaker and E. Brown

Guest present: Chief Mulvey, N. Daugherty and various Chief Officers and Firefighters

Motion Brown 2<sup>nd</sup> Deloch to approve July minutes. MC unanimously

Review of July Provisional financial reports

### **New Business**

- Motion Bauer, 2<sup>nd</sup> Pierce to recognize Chief's Mulvey's promotion to Chief as of 8/1/2019 and to continue to permit him to speak on behalf of the Holding Company for all EMS matters. MC unanimously

### **Adjournment**

Meeting adjourned at the call of the Chair at 10:01 p.m.

Respectfully submitted,

  
Tracy Deloch, Secretary

  
Nancy Daugherty, Recorder

*All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 9409 Old Bardstown Road, Louisville, KY 40291.*