

**Minutes of the Fern Creek Fire Protection District
Board of Trustees meeting
October 14, 2019**

Meeting called to order by Chairman Bannon at 7:16 p.m.

Members present: D. Bannon, T. Deloch, S. Pierce, H. Ott, D. Shewmaker and E. Brown

Guest present: Chief Mulvey, N. Daugherty, several Chief Officers and Fire Department members

Acknowledgment of those first responders that have recently passed and an observance of silence.

Motion Shewmaker 2nd Deloch to approve September minutes as presented. MC unanimously

Review of September provisional financial reports

Announcements & Correspondence

- Chairman Bannon thanked those that prepared the meal.
- July minutes filed and stamped *08/30/2019*.
- All current bank statements were available for review.
- Quarterly investment statement was available for review.
- JCSFS meeting will be held on Thursday, October 17, 6:30 p.m. at Jeffersontown FPD # 2.
- Community Halloween party is Thursday, October 24th.
- Family Christmas party is Sunday, December 15th.
- Banquet will be held on January 11th.
- 2019 certified real estate tax assessment received. Our projected revenue decreased by \$4,394.00. Total projection is \$ 3,026,151.25. We budgeted \$3,000,000.00
- Denton Group September report: *Rep. Nemes' ambulance tax, BR 45; Appointment of Ozzie Gibson as Chief of Public Services (replaces Doug Hamilton); 2020 session will convene on January 7th and adjourn on April 15th.*

Old Business

- Status of revision of District/Department documents - Ott reported that work continues on the employee handbook.
- Final audit will be presented next month. \$248,563.00 surplus (last month approved expenses totally \$67,000 from this surplus)

Chief and Committee Reports

Chief Mulvey:

- Received approval for our first CON application.
- Reported on monthly run volume, training, recent accidents and EMS (report provided).
- Recommendation to hire Ben Neal as our EMS medical officer. Ben has been instrumental in helping get our CON approved (see new business).
- Treasurer Pierce discussed financing. CB&T has extended our approval for the \$1,250,000 loan prior approved by this Board. Loan will close in a few weeks. Asking for additional funding of \$250,000 as a line of credit to be used only if needed. We will pull from Reserves to cover add'l expenses including payroll with the intent that billable income will be generated, and the line of credit would not be needed. Capital expenditures will be purchased from the original loan.

- Additional funding needed for the Mezzanine for the purpose of adding an additional railing. Motion Shewmaker 2nd Brown to approve \$ 2070.00 for the additional railing needed for the Mezzanine with funding from the FYE 06/2019 surplus. MC unanimously
- Recommends approving Dr. Tadd Roberts as our Medical Director and providing him with a marked vehicle. He will not receive any other compensation from us. Motion Shewmaker, 2nd Ott to approve Dr. Tadd Roberts as our Medical Director and approval to provide Dr. Roberts with a marked vehicle. MC unanimously
- Recommends surplus # 7132. Motion Brown, 2nd Shewmaker to approve surplus of engine # 7132. MC unanimously
- Ambulances will be purchased through the HGAC program and will not require bidding process.
- Motion Ott, 2nd Pierce to approve EMS daily use consumables, capital expenses and infrastructure needs as presented by Chief Mulvey and Ben Neal with an estimated total of \$1,235,873. MC unanimously Purchases will be made through the HGAC program and formal bidding is not required.

Asst. Chief Evans: reported on: joint training, special ops training, fire academy received grant, fire science program at FC High School has hired new instructor and remodeling at station # 1.

Asst. Chief Hutchens: reported on recent event held at the Parklands and also upcoming Halloween event; discussed mutual aid agreement with Mt. Washington Fire.

Major Schmidt: reminder that physicals are due

Crusade Committees: We were the recipient of 2019 Walton Award.

New Business

- Revisions to the Substitution policy was presented by Chief Mulvey. Substitution policy discussed. Motion Ott, 2nd Brown to table Substitution policy for 30 days. Discussion on the motion. Roll call vote: Pierce and Deloch opposed. Shewmaker, Ott and Brown for. MC. Motion Pierce, 2nd Deloch to accept the policy as presented effective immediately with the policy to be furthered reviewed. Roll call vote Pierce and Deloch for. Ott, Brown and Shewmaker opposed. Motion failed.
- Revisions to the PTO policy presented. Motion Ott, 2nd Shewmaker to approve the PTO policy as presented. MC unanimously
- Health insurance renewal for 12/1/2019 discussed. Motion Shewmaker, 2nd Ott to approve the Anthem plan though St. Matthew's Chamber of Commerce for the plan year 12/2019 – 5/31/21 with the contingency that if the plan being proposed by Humana later this week is comparable in savings and benefits, Mulvey, Evans and Daugherty can decide upon which plan to choose. MC unanimously
- Motion Shewmaker, 2nd Deloch to approve Second Amended and Restated Interlocal Cooperation Agreement for JCSFS as presented. MC unanimously.
- Christmas gift cards for the members. Last year each member received a \$75.00 Wal-Mart gift card. If we do the same this year, the cost would be approximately \$7425.00. This is a budgeted item Motion Brown, 2nd Shewmaker to approve the purchase of \$75.00 Wal-Mart gift cards for all members as Christmas gifts. MC unanimously
- New job descriptions presented for EMT, Paramedic and Medical Officer. Motion Shewmaker, 2nd Brown to approve the EMT, Paramedic and Medical Officer job descriptions as presented. MC unanimously
- Motion Shewmaker, 2nd Ott to approve the positions of EMT, Paramedic and Medical Officer as Hazardous duty positions with the Kentucky State Retirement system. MC unanimously
- Motion Brown, 2nd Pierce to adopt the following resolution in accordance with KRS 61.592:
- *Whereas, Fern Creek Fire Protection District is requesting that the KRS Board of Trustees approve hazardous duty coverage for positions in the Fern Creek Fire Department effective immediately. Now therefore, be it resolved, by the FCFPD as follows: That effective immediately all employees working under hazardous duty positions of the FC Fire Department will transfer from the existing non-hazardous coverage in the CERS to hazardous duty coverage within the same CERS.*

Contributions to be paid are as follows: 39.58% of employee's gross wages to be paid by the employer; 8% of employee's gross wages to be paid by the employee.

Further be it resolved that FCFPD will comply with all the statutory requirements to make the CERS hazardous duty coverage available for all eligible employees who are working under approved positions with the FC Fire

Department. Roll call vote: Yeas: (5) Deloch, Pierce, Shewmaker, Brown and Ott Nays: (0) MC unanimously

- Motion Brown 2nd Pierce to adopt the following resolution in accordance with KRS 61.592 (1)(b):
Whereas, Fern Creek Fire Protection District is requesting that the KRS Board of Trustees approve hazardous duty coverage for positions in the Fern Creek Fire Department for employees who begin participating in the County Employees Retirement System on or after September 1,2008. Now therefore, be it resolved, by the FCFPD as follows: That effective immediately all employees working under hazardous duty positions of the FC Fire Department will transfer from the existing non- hazardous coverage in the CERS to hazardous duty coverage within the same CERS.
Contributions to be paid are as follows: 39.58% of employee's gross wages to be paid by the employer;9% of employee's gross wages to be paid by the employee who has a participation date on or after 9/1/2008.
Further be it resolved that FCFPD will comply with all the statutory requirements to make the CERS hazardous duty coverage available for all eligible employees who are working under approved positions with the FC Fire Department. Roll call vote: Yeas: (5) Deloch, Pierce, Shewmaker, Brown and Ott Nays: (0) MC unanimously
- Motion Brown, 2nd Shewmaker to approve hiring Ben Neal as our Medical Officer with the rank of Captain and pay grade 14. MC unanimously
- Motion Shewmaker, 2nd Brown to approve a \$250,000.00 line of credit with CB&T for the EMS. MC unanimously
- Motion Ott, 2nd Shewmaker to close meeting at 9:59 pm to discuss personnel matters. MC unanimously
- Motion Brown, 2nd Shewmaker to reopen meeting at 10:30 pm. MC unanimously
- Chairman Bannon reported there were two personnel issues discussed and no action was taken during the closed meeting.

Adjournment

Meeting adjourned at the call of the Chair at 10:30 p.m.

Respectfully submitted,



Tracy Deloch, Secretary


Nancy Daugherty, Recorder

All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 9409 Old Bardstown Road, Louisville, KY 40291.

**Minutes of the Fern Creek Fire Protection District
Holding Company Board of Trustees
October 14, 2019**

Meeting called to order by Chairman Bannon at 9:56 p.m.

Members present: D. Bannon, T. Deloch, S. Pierce, H. Ott, D. Shewmaker and E. Brown

Guest present: Chief Mulvey, N. Daugherty, several Chief Officers and Fire Department members

Motion Brown, 2nd Shewmaker to approve September minutes as presented. MC unanimously

Review of September provisional financial reports

Chief Mulvey reported that the first CON has been approved.


Motion Brown, 2nd Shewmaker to approve a \$250,000 line of credit with CB & T. MC unanimously

Motion Brown, 2nd Shewmaker to approve hiring Ben Neal as the Medical Officer. MC unanimously

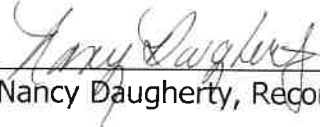
Adjournment

Meeting adjourned at the call of the Chair at 9:58 p.m.

Respectfully submitted,



Tracy Deloch, Secretary



Nancy Daugherty, Recorder

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**Minutes of the Fern Creek Fire Protection District
Board of Trustees
special called meeting
October 29, 2019**

Meeting called to order by Chairman Bannon at 7:08 p.m.

Members present: D. Bannon, T. Deloch, S. Pierce, C. Bauer, H. Ott, D. Shewmaker and E. Brown

Guest present: Chief Mulvey, Daugherty, Attorney Mark Leach, various Chief Officers and members.

The purpose of this special called meeting is for the discussion and possible vote of the proposed Substitution Policy.

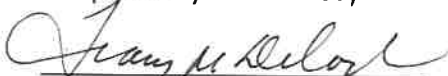
Discussion on substitution policy.


Motion Bauer to create two separate policies and in the interim not allow any trades. No second; motion dies.

Board agrees for Chief Mulvey to work with Attorney Leach in creating a separate policy for both substitutions and trades with the extended recommendation from Deloch to investigate more into the proposed addition of PTO time.

Meeting adjourned at the call of the Chair at 9:35 p.m.

Respectfully submitted,


Tracy Deloch, Secretary


Nancy Daugherty, Recorder

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