

Minutes of the Fern Creek Fire Protection District Board of Trustees meeting December 9, 2019

Meeting called to order by Chairman Bannon at 7:10 p.m.

Members present: D. Bannon, S. Pierce, C. Bauer, H. Ott, E. Brown and D. Shewmaker

Guest present: Chief Mulvey, N. Daugherty, several Chief Officers and members of the Department and Evan Wilson with the Armed Forces Benefit Association.

Evan Wilson with the Armed Forces Benefit Association (AFBA) was present to discuss benefits available through AFBA and offer enrollment to anyone interested.

Acknowledgment of those that have passed and an observance of silence.

Motion Bauer 2nd Brown to approve November minutes as presented. MC

Motion Pierce 2nd Bauer to approve November financial reports as presented. MC

Announcements & Correspondence

- Chairman Bannon thanked those that prepared the meal.
- October minutes filed and stamped *11/22/2019*.
- The Attorney General's "Your Duty Under the Law" revision dated August 2019 has been distributed electronically.
- All current bank statements were available for review.
- Family Christmas party is Sunday, December 15th at 4:00. Bring a dish to share.
- Annual Sensitivity training will be held January 6th (9:00 a.m. & 7:00 p.m.), 7th & 8th (9:00 a.m.)
- Banquet will be held on January 11th at the Gheens Foundation Lodge. Starts at 6:00 p.m.
- Annual meeting of the Chiefs and Trustees will be held on January 16th at the Kaden Towers at 6:30 p.m.
- Kentucky Retirement has set the contribution rates for 2020/21. Hazardous 44.33% (*currently 39.58%*) and Non-Hazardous 26.95% (*currently 24.06%*)
- Denton Group November report: *Discusses new administration, proposals for tax rate changes, changes in Fire Commission and changes to Medicaid providers.*

Reminder

- Aflac's cancer policy has an annual wellness benefit. You must submit online for reimbursement.

Old Business

- Status of revision of District/Department documents – Trustee Ott is working on volunteer handbook.
- Revised Employee handbook was available for review and will be voted on in January.
- Bauer reported that the health incentive cash awards should be treated as wages and will now be taxed. Employees and volunteers can contribute these awards towards their 401K/457B through Kentucky Deferred Compensation. These contributions will not be matched by the employer. Recipients must notify Daugherty prior to the funds being disbursed if wanting to contribute to Deferred Comp.

Chief and Committee Reports

Chief Mulvey:

- Requesting funds to update the building security system due to outdated system and the upcoming needs due to EMS. 3 quotes received. Motion Bauer, 2nd Ott to approve the bid from All in One Security to update all stations for a cost of \$23,631.00. MC Funding is proposed from the EMS loan due to the need for greater security for medical supplies and medical equipment. See Holding Company minutes for approval.
- CON notification should be received by December 18th.
- EMT & Medics job advertisements will be posted around December 18th.
- Reported on highlights from the Chief's Conference.
- Construction almost complete at station # 1 (living quarters).

Lt. Col Evans: Reported on highlights from the Chief's Conference and his recent attendance to a live Christmas tree burn with surrounding departments. Mezzanine has been installed at station # 1.

Deputy Chief Storrie: Reported on the fireman's fund and discussed the emergency contact capabilities available in IAM Responding. Also reported on the highlights from the Chief's Conference.

Lt. Col Hutchens: reported on upcoming events (Family Christmas party, community pictures with Santa and the 75th anniversary).

Major Newman: Advised that he will be traveling to the National Training Academy; injuries should be reported to Lt. Col Evans during his absence.

Major Schmidt: Reminded everyone that physicals are due by the end of the calendar year.

EMS/Captain Neal: RFP bid process has been completed. Winning bids were awarded to Boundtree Medical for LifePak Cardiac Monitors \$72,468.66; Penn Care for stretchers w/ accessories, PowerLoad and Pediatric Restraint Systems \$132,594; Stryker for LUCAS devices and accessories \$45,268. Ambulances are scheduled to arrive mid to late January.

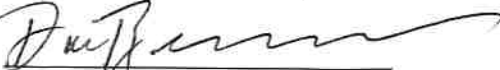
New Business

- Request that the PTO policy passed in October have a retro effective date of 7/1/2019 for the PTO accrued during the first 12 months of employment. Motion Bauer, 2nd Shewmaker to retro the PTO policy to July 1, 2019. MC Ott opposed.
- Chairman Bannon has completed Chief Mulvey's 90-day evaluation.
- Motion Bauer, 2nd Pierce to approve opening of separate account(s) for the purpose of EMS billable income. MC
- COLA: The Department of Labor BLS rate change is 1.6%. (*3% increase was included in our current budget*) Motion Bauer, 2nd Brown to approve 3% increase effective January 1st on the basis of staying competitive with surrounding departments. Discussion on the motion. MC Shewmaker abstained.

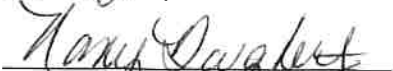
Adjournment

Meeting adjourned at the call of the Chair at 9:12 p.m.

Respectfully submitted,



Dan Bannon, Chairman



Nancy Daugherty, recorder

**Fern Creek Fire Protection District Holding Company
Board of Trustees Minutes
December 9, 2019**

Meeting called to order by Chairman Bannon at 9:12 p.m.

Members present: D. Bannon, S. Pierce, C. Bauer, H. Ott, E. Brown and D. Shewmaker

Guest present: Chief Mulvey, N. Daugherty, several Chief Officers and members of the Department

Motion Brown, 2nd Bauer to approve November minutes as presented. MC

Motion Pierce 2nd Brown to approve November financials as presented. MC

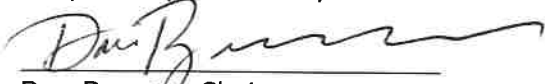
New Business

- Motion Brown, 2nd Shewmaker to approve opening separate account(s) for the purpose of EMS billable income. MC
- Motion Shewmaker, 2nd Brown to approve \$23,631.00 to upgrade all the station's security system due to the need for tighter security for medicines and narcotics and medical equipment. Funding will be made through the EMS loan due to the estimated \$50,000 savings on the Cardiac Monitors. MC
- CON notification should be received by December 18th.
- EMT & Medics job advertisements will be posted around December 18th.
- RFP bid process has been completed. Winning bids were awarded to Boundtree Medical for LifePak Cardiac Monitors \$72,468.66; Penn Care for stretchers w/ accessories, PowerLoad and Pediatric Restraint Systems \$132,594; Stryker for LUCAS devices and accessories \$45,268.
- Ambulances are scheduled to arrive mid to late January.

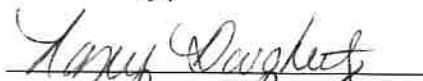
Adjournment

Meeting adjourned at the call of the Chair at 9:14 p.m.

Respectfully submitted,



Dan Bannon, Chairman



Nancy Daugherty, recorder

All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 9409 Old Bardstown Road, Louisville, KY 40291.