

# Minutes of the Fern Creek Fire Protection District Board of Trustees meeting February 10, 2020

Meeting called to order by Chairman Bannon at 7:15 p.m.

Members present: D. Bannon, T. Deloch, S. Pierce, H. Ott, D. Shewmaker and E. Brown

Guest present: Chief Mulvey, Chief Evans, N. Daugherty, various Chief Officers and members

Representatives from Human Development were present to discuss the EAP benefits they provide to members.

Major Newman acknowledged those First Responders that have recently passed, and a moment of silence was observed.

Motion Brown, 2<sup>nd</sup> Deloch to approve January minutes as presented. MC

Motion Ott, 2<sup>nd</sup> Brown to approve January financial reports as presented. MC

## **Announcements & Correspondence**

- Chairman Bannon thanked those responsible for providing dinner tonight.
- December minutes filed and stamped with the County Clerk's Office *01/24/2020*.
- All current bank statements were available for review.
- Sheriff's Department January transfer received 2/10 for \$68,373.83 (95.06% collected)
- UFIR filed 2/3/2020 with Department of Local Government.
- Denton Group printout details all bills pertaining to Fire & EMS.

## **Old Business**

- Status of revision of District/Department documents: SOPs have been sent to Attorney for review. Chief would like committee to move forward on completing a handbook for the volunteers.
- Nancy's review has been completed.

## **Chief and Committee Reports**

### Chief Mulvey:

- Ambulances have been delivered and should be in service by the end of the month; EMT and Paramedic interviews have been completed; EMS personnel to start 3/2; EMS goes live 4/1; Camera system installed at station 1 and working on installation at #2; FF Gardner will be going on military leave later this month – will need to hire temporary part-time FF to fill his position while he is gone; new job descriptions issued for volunteer Chief Staff – Ott requested "Assist the other command staff members with duties as assigned by the Chief" be added to all the volunteer Chief staff job descriptions. Motion Ott, 2<sup>nd</sup> Shewmaker to accept the job descriptions for the volunteer chief staff as presented with the revision of "assist the other command staff members with duties as assigned by the Chief" added to each job description. MC; reported on duty officer rotation; group visited KME for apparatus inspection trip; Apparatus may be displayed at FDIC; discussed possible pilot program with the Veteran Affairs Office.
- Updated members on the current legislation.
- Asking Board's direction for the 20/21 tax rate. Chairman Bannon asked Board to consider their decision over the next 30 days and the topic would be added to the March agenda.

Chief Officers:

Lt. Col. Evans: Students involved in the FF school program will be at the TA 2/27; attended joint training with Metro Arson; Capt. Neal will continue training on EMS.

Deputy Chief Storrie: career personnel are now included in the exercise program; reported on Fireman's fund activity and balance; reiterated that we do not pull electrical meters.

Lt. Col Hutchens: Open house will be held sometime in July. His committee is open to suggestions.

Major Newman: Discussed sauna rebuttal.

Captain Neal: Medical supply room is almost completed; KBEMS inspection is March 31<sup>st</sup>; EMS goes live 4/1; interview committee presented recommendations for full-time and PRN EMTs and Paramedics. Chief recommends moving forward with committee's recommendations. Motion Ott, 2<sup>nd</sup> Deloch to follow the recommendations from the Committee and the Chief to approve the hiring of full-time and PRN EMTS and Paramedic as listed. MC

Captain Elstone: reported on new business/developments being built, O'Reilly's Auto Parts and a 3-story senior living facility.

Committees: No reports

**New Business**

- Engagement letter received from Jones Nale & Mattingly for FYE 06/2020 audit. Total cost will not exceed \$11,700. Motion Pierce, 2<sup>nd</sup> Brown to approve Jones Nale Mattingly to perform 06/2020 audit with cost not to exceed \$11,700. MC
- Term expirations: Henry Ott (Mayor appointed) and Charles Bauer (Property Owner Elected) terms will expire June 30, 2020. Notification will be sent to the Mayor's office for the expiration of Ott's term.

**Adjournment**

Meeting adjourned at the call of the Chair at 8:46 p.m.

Respectfully submitted,



Tracy Deloch, Secretary



Nancy Daugherty, Recorder

**Minutes of the  
Fern Creek Fire Protection District Holding Company  
Meeting February 10, 2020**

Meeting called to order by Chairman Bannon at 8:46 p.m.

Members present: D. Bannon, T. Deloch, S. Pierce, H. Ott, D. Shewmaker and E. Brown

Guest present: Chief Mulvey, Chief Evans, N. Daugherty, various Chief Officers and members

Motion Brown, 2<sup>nd</sup> Shewmaker to approve January minutes as presented. MC

Motion Brown, 2<sup>nd</sup> Shewmaker to approve January financial reports as presented. MC

Motion Brown, 2<sup>nd</sup> Shewmaker to approve EMS personnel as recommended by the interview committee and Chief Mulvey. MC

**Adjournment**

Meeting adjourned at the call of the Chair at 8:47 p.m.

Respectfully submitted,

  
Tracy Deloch, Secretary

  
Nancy Daugherty, Recorder

*All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 9409 Old Bardstown Road, Louisville, KY 40291.*