

Minutes of the Fern Creek Fire Protection District Board of Trustees meeting July 13, 2020 7:00 p.m.

Due to the COVID-19 pandemic and the subsequent declarations of national and state of emergencies, no physical location for the public was provided except for members of the board and essential employees. The meetings of these boards were forced to be held via video teleconference using Gotomeeting.com via access code 641-384-261. A meeting invitation was sent to each individual board member. The Public was invited to attend via video conferencing, <https://global.gotomeeting.com/join/641384261> or via telephone by calling +1 (872) 240-3212 **Access Code:** 641-384-261. Board members were notified via email and notice to the public was provided via posting at station # 1 (6200 Bardstown Road) and station # 2 (9409 Old Bardstown Road) and also on our website.

Meeting called to order by Chairman Bannon at 7:00 p.m.

Members present: D. Bannon, C. Bauer, T. Deloch, S. Pierce, H. Ott, E. Brown and D. Shewmaker

Guest present: Chief Mulvey, Asst. Chief Evans, Daugherty, Attorney M. Leach (virtually) and several Department members (virtually) and members of the public (virtually)

Motion Ott, 2nd Brown to approve June minutes as presented. MC

Review of June provisional financial reports.

Announcements & Correspondence

- Congratulations to Henry Ott who has been re-appointed by Mayor Fischer for another 3-year term.
- February, March and April minutes have been recorded with the County Clerk.
- Bank statements were available for review.
- Quarterly investment statement were available for review.
- Crusade has been rescheduled to August 8th and 9th.
- Audit is scheduled for the week of July 20th.
- Attorney Mo Byrne will be offering a Trustees' legal workshop on 10/10 during fire school. Let Nancy know if you plan on attending.
- Denton Group legislation update: discussed state budget shortfalls and preparations for the 2022 budget; Metro Louisville has passed their budget including \$105,000 for the JCSFS.

Old Business

- Volunteer handbook: In the final stages of completion with presentation anticipated for the next meeting of this Board.

Chief and Committee Reports

Chief Mulvey: presented run totals and response times; no injuries to report (some Covid-19 exposures reported); would like to send up to six paid FFs to J-town FPD's advanced EMT course; will be hiring 3 FFs now and 3 FFs in December (budget approved); Motion Shewmaker, 2nd Bauer to move A. Lowe from a EMT to a Paramedic effective immediately. MC; Motion Bauer, 2nd Brown to accept with regrets the resignation of Justin Evans. MC; Announced Major Newman's retirement. Motion Brown, 2nd Deloch to approve T. Newman as a lifetime member effective with his retirement on September 1st. MC; due to the time delays in manufacturing an ambulance recommends purchasing 2 ambulances instead of one. Motion Bauer, 2nd Brown to move forward

with obtaining pricing through the HGAC program for 2 ambulances. MC; presented new SOP for the promotion process. Motion Brown, 2nd Bauer to approve the promotional process SOP as presented with the exception to the change the wording in item (1) from "Chief Officers" to "District" and also adding a EOC disclaimer to the document. MC; process to begin around the first of November; Rescue boat was damaged. Checking with manufacturer on warranty; see Chief's report for additional information.

Chief Officers:

Lt. Col Evans: Drivers training and pumper training completed; Roof leaks on admin building at the TA. Researching costs to replace/repair. First phase of the Conex container is almost complete.

Deputy Chief Storrie: provided fireman's fund report; EMS personnel have been briefed on exercise program.

Lt. Col Hutchens: Covid-19 has interrupted scheduling of 75th anniversary; discussed social media policy and emphasized the importance of positive postings.

Major Newman: reminded everyone to use clear and plain verbiage when completing wk comp and exposure reports

Major Schmidt: mentioned mask wearing directives

Captain Neal: 7182 is temporarily relocated to stat # 4; final update for the CON has been submitted; will be an instructor for the advanced EMT course.

Committees:

Crusade: minimum number of people will be allowed downtown this year.

New Business

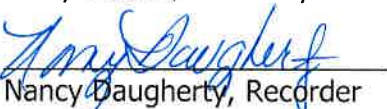
- Election results from the recent property owner election were certified by the Board. Final certified results were Bauer 120, Schmidt 83 with zero challenges. Congratulations to Bauer on his re-election. Ott suggests changing the ballot to reference a "mark" instead of an "x" and Pierce suggest adding more space to the address section on the ballot.
- Election of Officers: Motion Brown, 2nd Shewmaker to nominate Ott as Chairman; Motion Bauer, 2nd Deloch to nominate Bannon as Chairman; Ott and Bannon addressed the Board. Roll call vote: Pierce – Ott, Deloch – Bannon, Bauer – Bannon, Ott – Ott, Brown – Ott, Shewmaker – Ott, Bannon – Bannon. Final count: Bannon 3, Ott 4. Ott wins. MC Motion Bauer, 2nd Shewmaker to nominate Deloch as Secretary. MC Motion Brown, 2nd Deloch to nominate Pierce as Treasurer. MC
- Bauer, Shewmaker and Brown were appointed to the by-law review committee (as required by by-laws) to serve for a one-year term.
- JCSFS voting representative and alternate(s) will remain the same with Brown being the name the primary voting representative and all other Trustees as alternates.
- Motion Brown, 2nd Shewmaker to close the meeting at 8:51 pm to discuss personnel issues. MC
- Motion Brown, 2nd Shewmaker to reopen meeting at 9:55 pm. MC
- Motion Shewmaker, 2nd Brown to extend, on a one-time basis, Captain Wells' light duty period for another 90 days. MC
- No action taken on 2nd personnel issue. Board emphasized the importance of positivity on social media outlets. Bauer apologized to the membership.

Adjournment

Motion Brown, 2nd Deloch to adjourn meeting at 10:02 p.m. MC.

Respectfully submitted,


Tracy Deloch, Secretary


Nancy Daugherty, Recorder

**Minutes of the Fern Creek Fire Protection District Holding Company
Board of Trustees meeting
July 13, 2020 7:00 p.m.**

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Guest present: Chief Mulvey, Asst. Chief Evans, Daugherty, Attorney M. Leach (virtually) and several Department members (virtually) and members of the public (virtually)

Motion Shewmaker, 2nd Brown to approve June minutes as presented. MC

Review of June provisional financial reports.

New Business

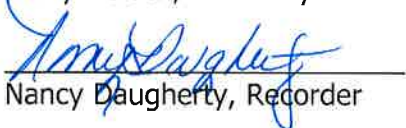
- Election of Officers: Motion Bauer, 2nd Brown to elect Ott as Chairman, Deloch as Secretary and Pierce as Treasurer. MC

Adjournment

Motion Deloch, 2nd Brown to adjourn at 10:04 p.m.

Respectfully submitted,


Tracy Deloch, Secretary


Nancy Daugherty, Recorder

All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 9409 Old Bardstown Road, Louisville, KY 40291.