

Minutes of the Fern Creek Fire Protection District Board of Trustees meeting October 12, 2020

Due to the COVID-19 pandemic and the subsequent declarations of national and state of emergencies, no physical location for the public will be provided except for members of the board and essential employees. The meeting of this board is forced to be held via video teleconference using Gotomeeting.com via access code 649-291-893. A meeting invitation has been sent to each individual board member. The Public is invited to attend via video conferencing, <https://global.gotomeeting.com/join/649291893> or via telephone by calling 1-872-240-3212 **Access Code:** 649-291-893. Board members have been notified via email and notice to the public was provided via posting at station # 1 (6200 Bardstown Road) and station # 2 (9409 Old Bardstown Road) and also on our website.

NOTE: For those required to attend in person, the meeting location has been changed to station # 1, 6200 Bardstown Road, Louisville KY 40291.

Meeting called to order by Chairman Ott at 7:02 p.m.

Members present: H. Ott, S. Pierce, T. Deloch, E. Brown, C. Bauer, D. Shewmaker and D. Bannon

Guest present: Chief Mulvey, Lt. Col Evans, Daugherty, Lt. Col Hutchens, Attorney M. Leach (virtual) and several Department members (virtual) and members of the public (virtual)

Major Schmidt reported on recent 1st responder line of duty deaths. A moment of silence was observed.

Motion Shewmaker, 2nd Brown to approve September minutes as presented. MC

Review of September provisional financial reports

Announcements & Correspondence

- Bank statements were available for review.
- July and August minutes have been filed with JCC's office *pending return receipt*
- Denton Group September report: *report provided prefiled bills for January's legislation.*
- JCSFS meeting will be held at 6:30 p.m. on 10/15 at Jeffersontown FD # 1.

Old Business

- Volunteer handbook – Attorney Leach's recommended revision of the anti-harassment policy was presented. Motion Brown, 2nd Bauer to approve revision of section 101 of the employee handbook and section 107 of the volunteer handbook. MC Motion Brown, 2nd Deloch to approve volunteer handbook as submitted with noted changes. MC
- By-Law revision - due to civil unrest and Covid-19, committee has not been able to meet in person. Chairman Ott asked for the committee to present proposed revision next month if possible. Chief Mulvey suggests making EMS personnel "special firefighters" so they are eligible to vote in the FF Trustee election and also serve on the Board of Trustees. Attorney Leach to send language and bylaw committee will add to the by-law revision.
- Audit status – draft has been approved and the MD&A is almost complete; Final audit will be presented next month.
- Departmental pay scale - due to civil unrest the committee has not been able to meet.

Chief and Committee Reports

Chief Mulvey: Reported on September run numbers; Carrie Eberle, who was hired to fill the Admin Asst. position resigned today; 6 new FFs began 10/5; special thanks to the Chief's staff and all the employees for stepping up during the period of civil unrest; will begin transitioning to ESO during the month of October; community center is willing to discuss purchasing options; replacement boat has arrived; researching purchasing ballistic vests for shift personnel - potential cost around \$19,000; will present information next month. Recommends promoting Captain Ben Neal to the position of Major. Motion Bauer, 2nd Bannon to promote Captain Ben Neal to Major, pay grade 17, effective November 1. MC

Deputy Chief Storr: ISO audit information was submitted in September. Working county wide on district boundaries and hydrant locations. No change to Fireman's fund balance.

Lt. Col. Evans: reported on recent trainings; new FF's are receiving 2 forty-hour weeks of integrated training before beginning their 24-hour shift on the 18th. Station # 2 renovations are almost complete; ESO training will require sub-groups; promotional process for 3 Captains and 3 Sergeants will begin soon.

Lt. Col Hutchens: October 31st hosting drive thru event; Kroger will be donating candy; no decision has been made on having the Christmas party and the banquet.

Captain Neal: noted appreciation of Chief Staff and the Board; reported on run volume; expected delivery date of the ambulance is February; discussed protocol with KBEMS; discussed PRN paramedics active list.

Major Schmidt: stress tests have been completed; physicals still need to be completed.

Captain Elstone: no report

New Business

- Discussed letter received from the Mayor's office regarding the TARC investigation findings. Chairman Ott presented summary of the investigation and feels, with the Board's agreement, that we already have rules and procedures in place to prevent such events from happening.
- Motion Bannon, 2nd Bauer to approve purchasing \$75 Amazon gift cards for all members including lifetime members for Christmas gifts. Funding is included in the budget. MC
- Revision of Anti-Harassment Policy as recommended by Attorney Leach (approved under Chief's report)
- Revision of Ethics Policy as recommend by Attorney Leach. Bylaw committee will review and include in their revision recommendation.
- Motion Bannon, 2nd Shewmaker to change the permanent meeting location and the business location to station # 1, 6200 Bardstown Road. MC
- Proposed Broad Run Development discussed.
- Motion Shewmaker, 2nd Bauer to go into executive session at 8:12 to discuss personnel issues. MC
- Motion Brown, 2nd Bannon to reopen meeting at 9:33 p.m. MC
- Chief Mulvey recommends promoting Lt. Colonel Scott Evans to Deputy Chief. Motion Bannon, 2nd Bauer to promote Lt. Colonel Scott Evans to Deputy Chief, pay grade 20, effective 10/18. MC
- Current pay chart was discussed. Chairman Ott requests Chief Mulvey to present a proposed revision at the next meeting of this board.

Adjournment

Motion Bannon, 2nd Bauer to adjourn at 9:37 p.m. MC

Respectfully submitted,



Tracy Deloch, Secretary



Nancy Daugherty, Recorder

**Minutes of the Fern Creek Fire Protection District
Holding Company Board of Trustees meeting
October 12, 2020**

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Guest present: Chief Mulvey, Lt. Col Evans, Daugherty, Lt. Col Hutchens, Attorney M. Leach (virtual) and several Department members (virtual) and members of the public (virtual)

Motion Brown 2nd Bannon to approve September minutes as presented. MC

New Business

No new business

Adjournment

Motion Brown, 2nd Bannon to adjourn at 9:38 p.m. MC

Respectfully submitted,


Tracy Deloch, Secretary


Nancy Daugherty, Recorder