

Minutes of the Fern Creek Fire Protection District Board of Trustees meeting March 8, 2021 7:00 p.m.

Due to the COVID-19 pandemic and the subsequent declarations of national and state of emergencies, no physical location for the public was provided except for members of the board and essential FD members. The meeting of this board was held via video teleconference using Gotomeeting.com via access code 584-925-181. A meeting invitation was sent to each individual board member. The Public was invited to attend via video conferencing, <https://global.gotomeeting.com/join/584925181> or via telephone by calling 1-408-650-3123. **Access Code:** 584925181. Board members were notified via email and notice to the public was provided via posting at station # 1, station # 2 and also on our website.

Meeting called to order by Chairman Ott at 7:00 p.m.

Members present: H. Ott, E. Brown, D. Shewmaker, T. Deloch, S. Pierce, C. Bauer, D. Bannon *(both in person and virtually)*

Guest present: Chief Mulvey, Deputy Chief Storrie, Deputy Chief Evans, Major Neal, Lt. Col Hutchens, Major Schmidt, Attorney M. Leach, several Department members and members of the public *(both in person and virtually)*

Major Schmidt read names of those first responders that have recently passed and a moment of silence was observed.

- Motion Shewmaker, 2nd Deloch to approve February minutes as presented. MC
- Motion Shewmaker, 2nd Pierce to approve February financial reports as presented. MC

Announcements & Correspondence

- Current bank statements were available for review.
- Sheriff's Department January transfer received 2/10 in the amount of \$74,732.88 (95.38% collected)
- Annual sensitivity/diversity training will be held on March 15th @ 9am and 7pm and at 9am on March 16th and 17th.
- Firefighter Trustee nomination forms are available and must be submitted to Nancy by May 1st.
- Firefighter Trustee election will be Saturday June 26th, 11-2 p.m., station # 1. Absentee voting will be held at station # 1 on June 21st at 9 am and 7 pm and also June 22nd at 9 am.
- JCSFS meeting will be held on April 15th at 6:30 p.m.
- Effective April 1, the Kentucky Retirement System will officially change their name to Kentucky Public Pension Authority (KPPA).
- Denton Group February report: *Full report was made available to the Board. Chief Mulvey reported on the bills most relevant to the emergency service.*

Old Business

- Nancy's review has been completed.
- Revisions to the sick leave policy, section 302 of the employee handbook was presented. Motion Bauer, 2nd Deloch to approve changes as submitted. MC

Chief and Committee Reports

Chief Mulvey: Reported on fire and EMS run times and call volume; certified letter was sent to PRN D. Price. Chief recommends removing D. Price from the roster. Upon Attorney Leach's recommendation, Major Neal to request a letter of resignation from Mr. Price; Names provided for recruit class members. Motion Pierce, 2nd

Bauer to accept V. Burburan, J. Evans, W. French, C. Geltmaker, T. Grasc, T. Miller, L. Mureno, A. Pfeiffer, I. Ramirez, M. Simon and R. Washington as volunteer members of the department. MC; Chief states we have been diligent on following the Louisville Health Dept's guidelines for Covid-19. Later discussion will needed regarding our paid leave and quarantine restrictions.

Deputy Chief Storrie: Fireman's fund – no new activity to report: ISO report is still not available; 3 proposals received for the new apparatus from E-Cne (\$1,041,000), Pierce (\$1,046,000) and Seagrave (\$1,131,000). Committee members are reviewing the proposals and will report to the Board at the April meeting.

Deputy Chief Evans: reported on recent and upcoming trainings, ESO progress and the implementation of a new accountability system for the Department.

Lt. Col. Hutchens: reported on the development of a mobile app for our department to be used to connect the public to the Department. Motion Bannon, 2nd Bauer to enter into a contract with OCV, LLC to develop a mobile app for the department. Deloch expressed her concern of management of the material posted on the app. MC

Major Neal: New ambulances have arrived and are being prepared to be put in service. Seeking various accreditations. Recommends elevating Lowe to the status of Paramedic and PRNs Seelye and Pate to full-time status. Motion Bannon, 2nd Brown accept to the following status changes: Lowe – Paramedic, Seelye - full-time Paramedic and Pate – full-time EMT MC ; Based on the hiring committees' recommendation, motion Bannon, 2nd Brown to approve the following new hires: C. Shirley (FT EMT), K. New (FT EMT), S. Norton (FT EMT), A. Henry (PRN EMT), D. Berardesca (PRN EMT), M. May (PRN EMT) and B. Aubin (PRN EMT). MC Due to Arrick Henry's current status as a volunteer, he will be asked to decide between the two positions.

Major Schmidt: Discussed new physical SOP which changes the date the member is required to receive their physical and their stress test to their birth month and the month prior to the birth month.

Major Elstone: reported on new construction plans throughout the district.

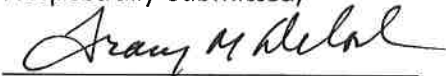
New Business

- With the intent to establish an EMS hiring list, motion Bannon, 2nd Brown to allow the application process to be reopened, with no established closing date; discussion on the motion; Motion Bannon to amend original motion to include approving the hiring of individual(s) to fill open position(s) based on the hiring committees' recommendation and with approval from the Chief, 2nd Brown. MC Applications will be kept on file for one year and interviews will only be conducted when a position becomes available.
- Chief Mulvey discussed the proposed revised 20/21 budget. Motion Bauer, 2nd Pierce to approve the revised 20/21 budget as presented. MC
- Purchasing SOP presented and discussed. Board members were asked to provide recommendations and revised policy will be presented next month for approval.
- FC Christian church donated a \$100 gift card. Chief recommends using it to purchase items for an open cookout for the members. The Board concurred.
- Motion Brown, 2nd Bannon to close meeting at 8:37 p.m. to discuss personnel matter. MC
- Motion Brown, 2nd Bauer to reopen meeting at 9:06 p.m. MC

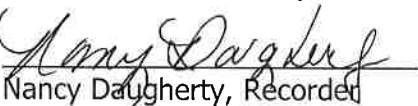
Adjournment

Motion Bannon , 2nd Brown to adjourn at 9:06 p.m. MC

Respectfully submitted,



Tracy Deloch, Secretary



Nancy Daugherty, Recorder

All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 6200 Bardstown Road, Louisville, KY 40291