

**Minutes of the Fern Creek Fire Protection District
Board of Trustees
January 8, 2024, 7:00 p.m.**

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 6200 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, www.FernCreekFire.com . It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

The following GoToMeeting link has been provided for those not able to or those choosing not to attend in person:

Monthly BOT Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/FCFEMS-Board-Meeting>

You can also dial in using your phone.

Access Code: 204-658-877

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A meeting invitation has been sent to each individual Board Member via email and notice to the public was provided via posting at Station #1 and also on our website.

The meeting was called to order by Chairman Henry Ott at 7:00 p.m.

Board Members present: Henry Ott, Larry Ash, Chuck Bauer, Tracy Deloch, Susan Pierce, and Eric Brown. Scott Cundiff had an excused absence.

Guests present: Chief Mulvey, Deputy Chief Evans, Deputy Chief Early, District Chief Carta, District Chief Recktenwald, Captain Kurtz, Sergeant Price, Firefighter Dunn, James Sebastian, Attorney Leach, Rob Storrie, Jen Crawford, Nancy Daugherty, and Joyce Shelton.

Motion Ash, 2nd Bauer to approve the December Minutes as presented. MC unanimously.

Motion Ash, 2nd Deloch to approve December Financial Reports as presented. MC unanimously.

Announcements & Correspondence

- Current bank statements are available for review.
- Denton Group December report: *See reports for detail.*
- Annual meeting of the Jefferson County Suburban Fire Service and Jefferson County Fire Chiefs Association Meeting: Thursday, January 18, 2024, 6:00 p.m. at Kaden Tower Civic Center – Basement. Board Members Ash and Ott plan to attend.

Old Business

- Update on concrete work at St. #61 (Bardstown & Fern Creek Road). There have been delays due to the weather.
- Update on roof replacement on St. #62 (Old Bardstown near Thixton Lane). Work is planned to start on January 15, 2024.

Chief and Committee Reports

Chief Mulvey: Chief's Report – See full report for details. The following item is noted:

- Sergeant Nagel has requested to transfer from Sergeant to EMT. Request granted which leaves a vacant Sergeant 2 position.

Chief Officers: Deputy Chief Evans reported that he and James Sebastian are working on a long-term plan/schedule for replacing vehicles and apparatus.

James Sebastian reported/presented plan to add dorm rooms to #73 (former HFPD St. #3 – Cedar Creek Road). Discussion held regarding various options to consider.

Motion Pierce, 2nd Ash to put out for bid, architectural designs for St. #73 (former HFPD St. #3 – Cedar Creek Road) for the addition of dorms and to give Chief Mulvey and James Sebastian the authority to award the bid as they determine. MC unanimously.

District Chiefs Carta and Recktenwald had nothing to report.

New Business

- Motion Brown, 2nd Deloch to update the EE Handbook 302.1 Parental Leave as presented. MC unanimously.
- Motion Pierce, 2nd Brown to pay off loans held with Park Community and Kentucky Fire Commission as presented/requested with surplus from FY 2022-23. MC unanimously.
- Motion Bauer, 2nd Ash to consolidate reserve accounts as presented/requested. MC unanimously.
- Motion Pierce, 2nd Bauer to retain Jones Nale & Mattingly for the 2023-24 Audit and to sign their Engagement Letter. MC unanimously.
- Nancy Daugherty's Annual Review due 2-10-2024. A blank copy of her review has been provided to the Board Members. Please return to Chairman Ott by 2-1-2024.

- Motion Ash, 2nd Bauer to: Remove the name 'Highview Fire Protection District' (HFPD) from the loan held in that name at Republic Bank; Replace HFPD with 'Fern Creek Fire Protection District'; and Add *Treasurer Susan Pierce* as the Designated Loan Signature Holder. MC unanimously.
- Motion Bauer, 2nd Deloch to purchase two chassis for the Horton ambulances under contract for build out in the amount of \$136,856, as presented by James Sebastian. (Note: The 'early payment' for chassis will be deducted from the contracted cost and will speed up the delivery date). MC unanimously.

At 7:47 p.m., Motion Ash, 2nd Deloch for the Board to go into Closed Session for the purpose of discussing a personnel matter. MC unanimously.


At 8:20 p.m., Motion Ash, 2nd Deloch for the Board to resume Open Session. MC unanimously.

Chairman Ott stated, "No action taken."

Adjournment

Motion Bauer, 2nd Ash to adjourn at 8:21 p.m. MC unanimously.

Respectfully submitted,


Larry Ash, Secretary secretary


Joyce Shelton, Recorder

All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 6200 Bardstown Road, Louisville, KY 40291.