

**Minutes of the Fern Creek Fire Protection District
Board of Trustees
February 12, 2024, 7:00 p.m.**

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 6200 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, www.FernCreekFire.com . It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

Monthly BOT Meeting Video Teleconference

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

[Click here to join the meeting](#) (Recurring Meeting Link)

Meeting ID: 272 252 133 378

Passcode: 5TsKFn

[Download Teams](#)

A meeting invitation has been sent to each individual board member via Microsoft Teams and notice to the public was provided via posting at Station # 1 and also on our website.

The meeting was called to order by Chairman Henry Ott at 7:00 p.m.

Board Members present: Henry Ott, Larry Ash, Tracy Deloch, and Susan Pierce. Chuck Bauer, Eric Brown, and Scott Cundiff had excused absences.

Guests present: Deputy Chief Evans, Deputy Chief Early, District Chief Dwyer, District Chief Recktenwald, Assistant Chief Hutchens, Major Burd, James Sebastian, Attorney Leach, Nancy Daugherty, and Joyce Shelton. District Chief Carta, Major Fife, Major Reef, and Jen Crawford attended virtually. Chief Mulvey had an excused absence.

Motion Ash, 2nd Deloch to approve the January Minutes as presented. MC unanimously.

Motion Ash, 2nd Pierce to approve January Financial Reports as presented. MC unanimously.

Announcements & Correspondence

- Current bank statements are available for review.
- Denton Group January report: *See reports for detail.*

Old Business

- The concrete work at St. #61 (Bardstown & Fern Creek Road) has been completed.
- The work on the roof replacement on St. #62 (Old Bardstown near Thixton Lane) is in process and expected to be completed in the next one and one-half weeks.
- Motion Pierce, 2nd Ash to approve the engagement letter from Jones Nale & Mattingly for the FYE 06/2024 audit as presented. MC unanimously.
- The annual review for Nancy Daugherty has been completed and is available upon request.

Chief and Committee Reports

The Chief's Report was presented by Dep. Chief Evans – See full report for details. The following items are noted:

- There were five lateral new hires that began February 5th: Two Firefighters, Two Paramedics, and One EMT. There was one resignation.
- Firefighter Ryan Loveall was promoted to Sergeant to fill the vacancy from Sergeant Alex Nagel's move from Fire to EMS.
- The surplused Quint was purchased for \$15,000 by Vine Grove Fire Department.
- Fire Prevention - Documents have been prepared and sent to the Jefferson County Attorney's Office in regards to the Brown Suburban Building's failure to comply with fire regulations.
- Update given regarding Differential Pay. The new policy went into effect February 4, 2024 and will be reflected in the upcoming payday February 23, 2024.

Deputy Chief Early commended Major Reef for her efforts with the Resuscitation Quality Improvement (RQI) Program. Improvements have been measured in all areas of training and testing and her efforts are noted and appreciated.

District Chiefs Dwyer and Recktenwald, Assistant Chief Hutchens, and Major Burd had nothing to report.

New Business

- Motion Deloch, 2nd Ash to update the EE Handbook 301 'Paid Time Off' as presented. MC unanimously. The changes will go into effect March 1, 2024 and be retroactive to include new hires.

- Motion Ash, 2nd Pierce to update the EE Handbook 300 'Holidays' as presented. MC unanimously.
- Motion Ash, 2nd Pierce to approve Roger Cecil's (Resignation in January) as a Lifetime Member, having served as a Volunteer and Career Firefighter, EMT, Paramedic, and EMS Chief, since April 4, 2000. MC unanimously.
- Motion Pierce, 2nd Ash to: Surplus a boat trailer and 3 Ford Expeditions; Donate the boat trailer to a department in need; and Accept sealed bids for the Expeditions with minimum bid of \$6,000-\$6,500 each (to be determined by James Sebastian before notice of bids). If minimum bids are not received, the vehicles will be sold to CarMax. MC unanimously.
- It is noted that the Appointed Board of Trustee position held by Susan Pierce and the Property Owner Board of Trustee position held by Chuck Bauer are expiring June 30, 2024. A letter to the Mayor to inform of the expiring Appointed position was signed by Secretary Ash.
- Motion Ash, 2nd Pierce to spend \$109,000 (includes deductible) of budgeted funds, for a new chassis for the Braun ambulance that is currently in repair shop due to accident at Hurstbourne and Bardstown Road. MC unanimously.
- Motion Ash, 2nd Deloch to refund \$5,000 to the Rutledge Volunteer Fire Department in Tennessee that was received for the purchase of the surplused Seagrave Engine and donate the Engine to them, due to their limited resources and needs. MC unanimously.
- Motion Ash, 2nd Pierce to purchase accordion dividing wall for St. #71's (Fegenbush Lane) Training Room for \$24,600 with budgeted funds. MC unanimously.
- A reminder was given for the upcoming Awards Banquet on February 24, 2024.

Adjournment

Motion Ash, 2nd Pierce to adjourn at 7:40 p.m. MC unanimously.

Respectfully submitted,



Larry Ash, Secretary



Joyce Shelton, Recorder

All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 6200 Bardstown Road, Louisville, KY 40291.